

## Di-Med/X-RAY ASSOCIATES

### JHSC Meeting

**Meeting Date:** May 18, 2022

**Meeting Time:** 2:30pm

**Meeting Location:** Head Office/Conference call

**Chairperson:** Vicki Goard

**Attendees:** Lori Myers, Pan Tran, Marlene McCarthy, Rosalba Simone

**Absent:** Ann Myers, Jamie Shi

<b>Fixed Agenda Items</b>		
Item	Description	Action and Follow up
<b>REVIEW OF LAST MONTHS MINUTES – February 10, 2022</b>	All items taken care of	1. Vinyl has been purchased and Marlene will cover an adjustable US chair in Aurora. 2. Vicki & Lori to follow up on Fire protocols for Vaughan with staff. All other items completed. Minutes passed by Lori Myers and Pan Tran.
<b>WORKPLACE INSPECTION REVIEW</b>	1. Each clinic sending to Rose monthly.	1. Workplace inspections being completed, are posted on the JHS Board. No issues to report.
<b>FIRST AID REVIEW</b>	1. Clinics ask when supplies needed.	1. Newmarket and Harding received new first aid kits. Vaughan and Aurora First Aid kits are complete.
<b>INCIDENT REVIEW</b>	1. Incident in Aurora x-ray	1. Marlene reviewed with Pan another chair incident in Aurora. Different kind of chair involved. Will be monitored.
<b>NEW BUSINESS</b>		
<b>1. Covid Policy</b>	1. Update of Covid Policy regarding shields and goggles.	1. CPSO has confirmed with Marlene that all Covid protocols and IPAC check lists must still be followed. 2. Lori to send memo to all clinics reminding staff to document all visitor information as per Covid policy. 3. Lori has completed all updates and will post on the JHS Board in all clinics.
<b>2. Ultrasound Bars for TV sponges</b>	1. Instalation required.	1. John has installed all bars in Aurora and Newmarket. Vaughan needs one bar before completion.
<b>3. Assessments Harding/Newmarket</b>	1. Assessments scheduled for June 21, 2022.	1. Harding needs X-ray sign to be mounted. Lori to do. 2. Newmarket, Marlene and Lori to have one final organization visit.
<b>4. SDS Sheets</b>	1. All MSDS sheets need to be updated to SDS sheet.	1. Lori to review all SDS sheets and be sure the title does not say MSD or comment no

		new sheet has been provided by the company.
<b>Next Meeting</b>	Next meeting August 4, 2022	Vicki to co-ordinate with Rosalba, and agenda will be sent out prior to the next meeting.

WORKER CHAIR SIGNATURE: \_\_\_\_\_

MANAGEMENT CHAIR SIGNATURE: \_\_\_\_\_