

X-Ray Associates POLICY AND PROCEDURE LAST REVIEW DATE March 31, 2015, Feb 2016, Nov 2020, May 2021, June 2023	PROCEDURE EMERGENCY CASES Radiologist Contact	CODE/NUMBER
	ISSUING AUTHORITY Dr Peter Zia	PAGE
	SIGNATURE	EFFECTIVE DATE October 2015
	REFERENCE	

Regular Business Hours:

(Monday-Friday 8-4 PM)

Our Radiologists are available for consultation on patient studies during regular business hours in the clinics.

If a pathology is suspected, (example fracture, pneumothorax)- US: See list. The technologist can direct the patient to a hospital with a CD of images after consulting with a radiologist.

Technical staff from any modality should **NEVER** give a verbal or preliminary report to a patient or referring physician. If there is ever any concern, the technologist should get in touch with the radiologist on call.

Finding Radiologist Contact Number

1. CELL PHONE:

Please log on to the Qgenda which should be located on the Bookmarks Bar on all computers
 email: xrayassociates@qgenda.com
 password: Abcd1234

Daytime, click "**Clinics**". The Radiologist for Aurora and Newmarket usually takes all STAT cases. Hover over their name and a cell # will appear which you can use to call them to explain your case. For Newmarket use the Mobile phone located by the scanning computer, and Vaughan use the mobile phone in the reprocessing area for calling out. Aurora has a phone in the tech workstation area.

IF Rad is on site: Direct Lines: Aurora 905.751.1500 ext 330

After hours and Saturdays refer to the "**Call schedule**". Follow the appropriate times for on call radiologist and hover over their name as above for their cell #.

If they do not answer immediately leave a message and be patient for a return call as they may be doing a procedure in the hospital. You may also text them from your personal phone and ask them to return a call to you. Be sure to leave your name and reason for the text.

2. To contact the afterhours Radiologist via hospital locating:

Call Mackenzie Health Hospital Radiologist office: 905-883-1212, ext. 7925

If no answer call Mackenzie Health Hospital: 905.883.1212, **ext. 2310**

Then you will get **the operator**. You then ask to **Page the radiologist on call**. The clerk may put you on hold or ask your name and number for the radiologist to call you back.

Optional-Southlake Hospital: 905.895.4521, ext. 2216 for the operator.

Any concerns contact Vicki 647-466-1500, Marlene 647-221-7766 or Rosalba 647-981-5040